EVERNET

LEGAL (PMS) AUDIT

PRACTICE MANAGEMENT SOFTWARE

Answer each question with a check mark and add your totals below.	Yes, Don't Need Support	Yes, Need Support	No, Don't Need Support	No, Need Support	I Don't Know
Are you benefiting from web-based practice management software?					
Do you use your PMS for Marketing and new client lead management?					
Are you using electronic forms for fast and accurate new client intake?					
Are you and your staff capturing all client communications and activities on your matters?					
Are you capturing all billable time and related expenses on your matters?					
Do you feel confident in managing statute of limitations and important dates?					
Is your invoicing accurate, quick, efficient, and electronic?					
Are you training new and existing staff uniformly on firm use of the PMS?					
Is the PMS configuration complete and error free?					
Do you have a support resource to help you and your staff continually stay productive in the PMS?					
score your audit by counting the number of check marks in each column and marking the number in the box to the right. **Total**					

HIGH PERFORMING

EVERNET READY TO HELP

POTENTIAL PROBLEM AREA

OPPORTUNITY IDENTIFIED

CONSIDER SEEKING HELP

This Audit is for identifying opportunities to best leverage your practice management software.

EVERNET provides Practice Management Software Support to its clients. We are ready to discuss your Audit today.
Schedule a Discovery Call HERE

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